



IHAF

المنتدى الدولي لهيئات إعتاماد الحلال
INTERNATIONAL HALAL ACCREDITATION FORUM

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CODE OF ETHICS AND PROFESSIONAL CONDUCT

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IHAF General Assembly

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1. Foreword

The International Halal Accreditation Forum (IHAF) is an independent, non-government network of accreditation bodies all mandated to enforce Halal standards in their countries and regions. It has been established with the aim of unifying and harmonizing Halal accreditation practices on global level to comply with Islamic principles (Sharia’), and to develop and maintain Halal Multi-Lateral Recognition Arrangements (MRA) among IHAF member accreditation bodies, this will result in removing technical barriers facing halal products and services, and facilitating international halal trade, hence protecting the growing number of halal consumers.

This document provides the principles for setting standards for ethical conduct of work that will result in confidence and trust in IHAF. The code is prepared by IHAF General Secretary and reviewed by board of directors. The effective date for implementation of this document is the date of endorsement by General Assembly, once endorsed it is published on IHAF website www.ihaf.org.ac.

2. Introduction:

Decisions taken, and activities performed by any IHAF staff, committee, member or any other party involved in IHAF work can impact the reputation of IHAF either positively or negatively. By implementing a code of ethics that reflects IHAF's views, many of the activities done or decisions taken will positively affect IHAF work and its reputation. This document is set to provide a guideline of what is considers right (acceptable) and what is considered wrong (not acceptable) for IHAF. It will improve and maintain IHAF's reputation and hold its staff and management accountable.

Acceptance of this Code of Conduct is mandatory for IHAF staff and for IHAF members as a condition of their membership in IHAF.

IHAF reserves the right to take necessary action if failure to abide by the Code of Conduct is detected by any party involved in IHAF work that will adversely affect its work. This action could include membership suspension or termination, staff termination, or ceasing relations with a stakeholder/interested party.

3. Scope:

The Code of Ethics is applied on IHAF Staff, IHAF Steering Committees and IHAF Members.

The Code of Ethics includes commitments to the principles for:

- Confidentiality
- Impartiality and Integrity
- Appeals and Complaints

4. Confidentiality:

1.1 All information related to IHAF work is a property for IHAF, any party works in or for IHAF, shall not disclose any confidential information, this includes:

- Information obtained or created during performing the peer – evaluation process as part of managing HRA arrangement.
- Information obtained from accreditation bodies or interested parties when applying for membership in IHAF.
- Information related to infrastructure supporting programs.
- Any information identified as confidential by the source.

1.2 IHAF shall not place any information identified as confidential in the public domain unless a written approval is obtained.

1.3 If releasing confidential information is required by law or if authorized by contractual agreement; written approval shall be obtained by IHAF.

5. Impartiality and Integrity:

Being impartial and integral is critical for IHAF. All parties involved in IHAF work (staff, members, committees' members, stakeholders, subcontractors and any other interested parties) shall act objectively and shall not allow any financial, commercial, political or any other pressures to affect their work and judgment.

All parties shall avoid any situation that could threaten IHAF impartiality and integrity, and shall avoid any situation may present IHAF with a conflict of interest.

6. Appeals and Complaints:

Appeals and complaints shall be treated in an impartial and integral manner as per IHAF procedure for handling appeals and complaints.

IHAF shall handle all types of appeals and complaints with confidentiality.

If any appeal or complaint received reporting noncompliance with this code by any party working in or for IHAF, this shall be forwarded to IHAF Board of Directors for investigation and decision.

7. General Rule:

IHAF Secretary shall be contacted in case of any doubt in conducting the business or for reporting any case for incompliance with this code.

IHAF Code of Ethics

I; the undersigned, declare that I have read, understood, and accepted IHAF Code of Ethics and fully agree to comply with it.

Name of signing person:

Position:

Name of Organization:

Date:

I. Amendment Record:

Page No.	Revision No.	Description of the Change
All pages	1	Once the draft approved by IHAF GS, the document is formally issued with Rev. 1.
All pages	2	<ul style="list-style-type: none"> - Changing the approving authority (Resolution no. GA 2017-02-14: “The General Assembly approved the structure of IHAF documentation systems” during the 2nd meeting of the General Assembly). - Issue date is amended to be the date of approval by the new approving authority.